

IIS Marcora sede assoc. Lombardini

PROGRAMMA SVOLTO

MATERIA INGLESE

Classe 4^A

– a.s. 2018-2019

Testo utilizzato: “ Best Performance” Business, Marketing & Finance - Alison Smith - Ed. Eli

Prof.ssa : ROSSELLA BAZZETTA

- **UFM N. 1**

REVISION BUSINESS CORRESPONDENCE AND GRAMMAR:

- LETTERS OF ENQUIRY, REPLY TO ENQUIRY, ORDER
- VERBAL TENSES: SIMPLE , PAST, FUTURE- COMPARATIVE AND SUPERLATIVE

GRAMMAR: IF CLAUSES, PASSIVE VOICE, PATTERN VERBS + ING/TO

BUSINESS THEORY:

FOREIGN TRADE TERMS: SALES TERMS AND INCOTERMS.

TRANSPORT:

TYPES OF TRANSPORT

TRANSPORT BY LAND

TRANSPORT BY WATER

TRANSPORT BY AIR

MEANS OF TRANSPORT

PACKING

THE ENVIRONMENTAL IMPACT OF FREIGHT TRANSPORT

- **UFM N. 2**

BUSINESS CORRESPONDENCE

- REPLIES TO ORDERS.
- MODIFICATION / CANCELLATION OF ORDERS- FRASEOLOGIA E LESSICO SPECIFICO.
LATE PAYMENTS AND REMINDERS

- **UFM N. 3**

BUSINESS THEORY

- INSURANCE
- LLOYD'S
- *POWER POINT INDIVIDUALE LABOR. INFORMATICA : LLOYD'S GREATEST LOSSES

- **UFM N. 4**

BUSINESS THEORY:

- PAYMENTS IN FOREIGN TRADE: RISK ASSESSMENT, OPEN ACCOUNT , PAYMENT IN ADVANCE, BANK TRANSFER, BILL OF EXCHANGE, DOCUMENTARY COLLECTION, DOCUMENTARY LETTER OF CREDIT.

CIVILISATION:

- THE EUROPEAN UNION AT A GLANCE

BUSINESS CORRESPONDENCE

- COMPLAINTS AND ADJUSTMENTS

GRAMMAR:

DOMANDE APERTE/CHIUSE, OGGETTIVE /SOGGETTIVE- QUESTION TAGS-
IF CLAUSES- PASSIVO - USED TO, BE USED TO , GET USED TO.

U. F.M. : TITOLO: LA REALTA' AZIENDALE: MY CV

Inveruno, 04/06/2019

Prof.ssa Rossella Bazzetta

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